

Dodgeville Housing Authority (DHA) Minutes, August 18, 2021

Present in person: Commissioners Jeff Grayson, Tom DeVoss, John Ziehr, Jeff Thomas and Terry Edwards. Present via Zoom: Commissioner Gretta Stilson and representing Allegiant Property Management, Cindy Knutson. Commissioners absent: None

Chairman Edwards called the meeting to order at 10:07 a.m. John Ziehr made the motion, Jeff Grayson second, to approve the Certification of Public Notice and Agenda. Motion passed unanimously.

Terry Edwards presented the minutes from the July 21, 2021 meeting. Tom DeVoss made the motion, Jeff Thomas second, to approve the minutes as presented. Motion passed unanimously.

Cindy Knutson presented the financial report for July, 2021. John Ziehr made the motion, Gretta Stilson second, to approve the report as presented. Motion passed unanimously.

The following was reviewed under New Business:

- Cindy Knutson provided the Section 8 program update. DHA currently has 55 lease-ups, the same number from the time of review at last month's board meeting. Five clients currently have vouchers and are looking for units. There are 13 clients on the waiting list.
- Gretta Stilson and Tom DeVoss reviewed with the commissioners three client applications received for the open position on our board. Gretta and Tom explained that a decision was difficult because all three applicants presented themselves well in their application letter. However, their recommendation was to offer the position to Patricia Rock of Dodgeville, Wisconsin. Tom DeVoss made the motion, Jeff Thomas second, to ask Mayor Novak and the City Council to appoint Patricia to the Dodgeville Housing Authority Board. Motion passed unanimously.

The following was reviewed under Old Business:

- Jeff Grayson reported the new City of Dodgeville website will roll out in September. He is working with the city to ensure the landing page for the Dodgeville Housing Authority has the appropriate information and documents.
- CARES Act Funding was discussed. DHA has \$3,892.96 in remaining funds, which need to be used by December 31, 2021 or returned. Tom DeVoss made the motion, John Ziehr second, that we offer DHA clients an opportunity for another COVID Care Kit. The \$25 gift card included in the previous kits will not be offered unless there are enough funds to cover a card for each kit requested. This project is to be completed by September 30, 2021. Motion passed unanimously.
- Jeff Grayson is in the process of connecting with Wally Orzechowski of Southwestern Wisconsin Community Action Program for possible assistance with re-lending WRRP funds to landlords for apartment improvements.
- Cindy Knutson will be attending the Wisconsin Association of Housing Authorities' Fall Conference, and will provide commissioners with any relevant information, particularly related to commissioner education.
- Terry Edwards reported that thank you letters for service to be sent to former commissioners Jeff Starr and Elsa Greene will be sent from the mayor's officer this week.

The next meeting of DHA will be held Wednesday, September 15 at 10:00 a.m. at Dodgeville City Hall, with a Zoom option available. There being no further business, John Ziehr made the motion, Gretta Stilson second, to adjourn the meeting at 10:47 a.m. Motion passed unanimously.

Respectfully submitted,

Terry Edwards, Acting Secretary